

B1 Angie's job

a) Read the sentences. Then listen to the interview with 19-year-old Angie again and tick the correct information.

- Angie is in her first year of apprenticeship as a cook in a hotel.
- Angie is in her last year of apprenticeship as a hotel receptionist.
- Angie is in her third year of training as a hotel manager.



b) Listen again and take notes.

New words: invoice – Rechnung; CV – Lebenslauf

Angie's job	Hotel receptionist.
What she has to do in her job	She helps hotel guests to check in when they arrive and check out when they leave.
Hours she has to work	She is working usually 10-15 hours but once in the month is a night shift.
Why she chose the job	She always loved hotels and she loves the atmosphere in hotel lobbys and meeting people from all over the world.
Best thing about the job	Talking to hotel guests and making them feel welcome and comfortable.
Worst thing about the job	Night shifts during the week.
Qualifications she needed for the job	You need languages to become hotel receptionist
How Angie applied for the job	She made an effort to write a nice CV. When she received the invitation she showed good manners and was friendly she is
Angie's advice for the listeners	You need to be polite and you need to smile a lot. Don't give up.

Use your notes for TB B2b).

b) Use your notes to write dos or don'ts for work.

Always	Dos and don'ts for work
Always	Dos
Always	
Always	

Work with a partner. Add some more.

B3 At the printing shop

It is the last day of Caroline's work. What has been doing during her work?

Caroline She	has been