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a) 1.b 3.d 5.g 7.f  
2.a 4.e 6.c

b) 1. Joe said that he was available for three weeks in September.

2. He answered that they did a lot of group work in school. And that they did a project on healthy food and they shared the work.

3. He said that he liked to gain some experience working with customers.

4. He said that he once helped out for a day in his aunt's shop, but other than that he hasn't done.

5. Then he answered that he was done with school in three years time.

6. He said that he really good at sport but he also liked English.

7. He said that he had some experience working with people when he helped out at an open house at school. He said that he gave tours to future pupils and their parents.

c)

1. When and for how long are you available?

I'm available for six weeks in July.

2. Can you give me an example of when you've worked in a team?

At school we do a lot of group work. We often give presentations in group work.

3. Why are you interested in a work placement?

I want to know what it's like to work with children.

4. Do you already have some work experience?

No I have no work experience.

5. When will you be finished with school?

Either I stop in two years with school or I continue until Thirteenth grade and then study.

6. Which subjects are you good at?

I'm good at art and Geography.

7. Do you have any experience working with people?

No I haven't any experience working with people.